

Regular Council

January 20, 2014 at 6:00 p.m.

The meeting was called to order by Mayor Larry Haver.

The Pledge of Allegiance was repeated by all present.

Present were: Council members Mark Haver, Mike Barth, Ron Jones, Mike Headley, Ron Beverly and Mick Pocratsky; Solicitor, Troy Essex; Administrator, Kent Miller; and Clerk/Treasurer, Diane Collins. There were 6 visitors present.

The January 6 council meeting was cancelled due to bad weather conditions. Agenda items were carried forward to this meeting.

Haver moved to appoint Mike Headley as council president. Jones seconded. Pocratsky, Haver, Jones, Barth voted yes. Headley abstained. Beverly voted no. Mayor Haver swore in re-elected members Mike Headley, Mike Barth, Ron Beverly & Ron Jones.

Haver moved to approve the December 16 regular council minutes. Jones seconded. All voted yes

Beverly moved to approve the bills list. Pocratsky seconded. All voted yes.

Board of Zoning Appeals: Minutes from the January 8, 2014 meeting were in the council packets. Mia Flegal at 101 Antwerp Drive requested a Conditional Use Permit to run a sign and decal business from her home. The permit was granted.

The list of 2013 Permits and Applications was passed out to council along with a report comparing past years.

Cemetery Board: The 2013 Hicksville Union Cemetery financial report and the 2014 proposed budget figures were in the council packets.

Police/Fire/EMS Committee: The minutes from the January 15, 2014 meeting were in council packets. Headley commended the fire dept. on the co-operation received from other depts. during a recent fire. He also stated our EMS Chief, Brad Hall was doing a good job.

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Administrator's Report: Miller reported the following:

- During the two weeks of general pickup (Christmas and New Years weeks), employees picked up almost 45 tons of trash. While there was some furniture and a few mattresses, the vast majority of trash was boxes/cardboard. At least two rental houses took full advantage and basically emptied the structures.
- Bid opening for well #7 was January 13. The contractor will be ready to sign all documents this week and begin ordering the materials as soon as Miller signs the notice of award.

Following are a few 2013 numbers:

- Haulers were billed for \$9,758.24 of septage received (97,582.4 gallons). This was an increase of roughly \$2,300 from 2012.
- Sludge removal amounted to 266.69 tons at a cost of \$8,358.04 in disposal fees. Allied waste hauled out 64.27 tons for \$5,321.74 and Caleb Yoder took away 202.42 tons at a cost of \$3,036.30.
- 988.12 tons (1,976,240 pounds) of trash were collected during 2013.
- Employees hauled 8.58 tons of scrap metal generating \$2,060.65.
- Employees hauled 71 loads of grass/flowers from the lot (not counting leaves)
- Employees collected 84 box truck loads of leaves this year, up from 76 loads in 2012.
- 2013 saw eight water main breaks and six major, non-routine water digs that were not main related. There has already been a water main break in 2014, on January 11 on Ogen St. There were four catch basins repaired/replaced and one dig to replace a section of 8 inch sewer main.
- Employees picked up 31 dead animals from streets (and one front porch) in 2013. The street sweeper also collected over 9 tons of debris from Village streets during the year.
- Approximately 25 gallons of mosquito spray was used during the May-September period.
- Miller called or faxed in 87 street lights to AEP in 2013 (not counting some damaged in storms or accidents). In 2009 he reported only 30, in 2010 it was 24, in 2011 it was 20, in 2012 it went up to 91, followed by 87 in 2013.
- The Village had only two BWC claims (1 FD, 1 PD). Neither had any lost time from work and only one was PERRP (Public Employees Risk Reduction Program), which has oversight of entities such as ours, reportable. It would be ideal to get down to zero in 2014 but it was much better than 2012 which had ten claims with six being PERRP reportable.
- There were two liability insurance issues to handle in 2013. This was down from five in 2012. Neither of the incidents were our

fault; one was property damage (signs and post) caused by a driver and the other involved a vehicle hitting one of our trucks, which fortunately saw no damage to us.

Miller included the Well #7 Bid Tabulation and Engineers Letter of Recommendation in the council packets.

Miscellaneous:

Ordinance 2014-01 authorizing the Mayor to sell Parcel 7 in the Hicksville Industrial Park was read by caption only for the first reading. Pocratsky moved to suspend the rules. Haver seconded. All voted yes. Ordinance 2014-01 was read by caption only for the second and third readings. Beverly moved to approve. Headley seconded. All voted yes.

Resolution 2014-01 to enter into a contract with Ortman Drilling for Well #7 was read by caption only for the first reading. Pocratsky moved to suspend the rules. Barth seconded. All voted yes. Resolution 2014-01 was read by caption only for the second and third reading. Jones moved to approve. Beverly seconded. All voted yes.

Police/Fire/EMS: Police Chief Willis was present and requested permission to take Craig Doctor off his six months probation period. Headley moved to approve. Barth seconded. All voted yes.

EMS Chief Brad Hall asked council for authorization to enter into a Technical Support Agreement with Pysio-Control. He also asked council's approval to purchase Electronic Patient Reporting software. Council was agreeable.

Hall began to ask council to approve the revised ByLaws, Rules & Regulations of the Hicksville Rescue Squad when he was stopped and told that the Fire Chief wanted to make more changes.

Clerk/Treasurer's Report: Collins passed out the December MTD/YTD Cash Report and Income Tax Report; the 2014 property tax comparison report; the 2013 year end Utility Report; the 2013 EMS Annual Report of billing and collections; the Hicksville Fire Dept. second half pay record;

Mayor's Report: Mayor Haver shared the December MTD and YTD Mayor's Court Reports. The 2014 Committee list was in the council packets. He thanked council, the Development Corporation, the Defiance County CIC and others for a successful year.

Headley moved to go into executive session for Personnel. Beverly seconded. All voted yes. (6:20 p.m. – 6:55 p.m.) Returned to regular session. Headley moved to return to regular session. Beverly seconded. All voted yes.

Gary Mansfield came at the end of the meeting and asked council what he needs to do to get an easement vacated in the Ogen Street area. The administrator stated he would explain the process to him and help him get started.

Headley moved to adjourn. Haver seconded. All voted yes.

Mayor Clerk/Treasurer