

Regular Council And Annual Joint Meeting with Township Trustees

May 4, 2015 at 6:00 p.m.

The meeting was called to order by Mayor Michael Headley.

Eagle Scout Lucas Brown gave the prayer and led the group in The Pledge of Allegiance.

Present were: Council members Mick Pocratsky, Ron Jones, Ron Beverly, Bruce Hart, Mike Barth & Mark Haver; Solicitor Troy Essex; and Clerk-Treasurer Diane Collins. Administrator Kent Miller was absent. Approximately 17 visitors were present.

Mayor Headley congratulated Lucas on his achievement and gave a brief history about Eagle Scouts. He had Lucas explain what his Eagle Scout project was. Lucas studied all the grave sites in Forest Home Cemetery for veterans of military, EMS, fire dept. or ladies auxiliary. He drilled a hole in the slab to hold a flag stantion to honor the veterans that passed away. Mayor Headley presented Lucas with a Certificate congratulating him.

Mayor Headley called to order the Annual Joint Meeting with the Hicksville Township Trustees as required by the Ohio Revised Code. Present were: Greg Collins, Jeff Green and Zane Zeedyk. Hart moved to renew their three year contract. Jones seconded. All voted yes. It was noted there are no changes in the members of the Cemetery Board. Bruce Hart is the council rep and Zane Zeedyk sit on the board as a Trustee. Beverly moved to keep it the same. Barth seconded. All voted yes. The meeting ended and council resumed their regular council meeting.

Pocratsky moved to approve the April 20, 2015 regular council meeting minutes. Hart seconded. Hart, Jones, Pocratsky and Beverly voted yes. Barth & Haver abstained.

Haver moved to approve the April 23 Special Council meeting minutes. Barth seconded. All voted yes.

Beverly moved to approve the bills less the Cash Services bill. Jones seconded. Hart, Jones, Pocratsky, Haver and Beverly voted yes. Barth abstained.

Beautification Committee: Minutes of the April 20 meeting were in council packets

Revolving Loan Committee: Minutes of the April 23 meeting were in council packets.

Finance Committee: Jones reported that the committee met prior to this meeting to audit the records for January/February & March and discussed doing background checks on all new hires. The committee recommended doing background checks on all new hires starting with Crystal Joyner on. Crystal will be a designated signer on the Hicksville Parks checking account along with Collins. Essex said he would bring legislation requiring background checks to the next meeting.

Water/Sewer/Refuse Committee: Barth reported a lot of people are reporting not getting their water bills this month. He recommended calling the water dept. to get a replacement bill. The committee will meet on Monday, May 11 at 4:30 p.m. to address a couple issues.

Administrator's Report: Miller reported the following written report:

- The Small Government panel meets May 7 to make awards; we had submitted an application for sewer work asking for a \$500,000 grant and a \$500,000 zero percent loan. Results should be posted May 8.
- BWC will review safety grant applications beginning on May 14, so we should know fairly soon whether we will get the grant to purchase radio read meters.
- Bid opening for sewer work at Hickory Creek is May 19; and council should be able to make an award at the June 1 meeting.
- Bid opening for street paving is May 20, and the same conditions apply as to awarding the bid on June 1. This time, in order to possibly avoid tearing things up during the fire convention in mid-June and fair week in August, he'd like to award this as an emergency so we can have a pre-construction meeting as quickly as possible. Some of the streets involved will be part of the fair and parade routes for the convention. Streets to be done are E. Edgerton (from S. Main to S. Maple), S. Maple (High to Oak), Maple Dr. (cut across), 100 block of E. Cornelia, and Millcreek Drive. Miller is basing the choices on the 2013 study DGL performed and odds of being torn up for water or sewer projects.
- ODOT/Brooks 1st work is progressing on the cross walks. He does not know when that will wrap up and mill/paving will begin, but it shouldn't be too far away. In addition, Loop did spot paving and spray patching.
- On the bill's list you will notice one for Fellers Plumbing. This involved a sewer problem we felt was the homeowner's responsibility after we had videoed our main. Jim F. put his camera in the owner's lateral (we don't have that capability) and found it to be in fine shape, so Miller felt we should pay the bill. An exploratory dig revealed the problem was in fact on our end and was not sewer related.
- Also on the bills is the final pay request for Cash Services for the N. Main water line job. \$1,000 of this was for work they had not completed until their return a week ago,

the rest is retainage. From this point forward any work to re-do will be under the warranty provisions. Paperwork will be sent to OPWC shortly to request the grant funds.

- The Werlor bill is for a dumpster at the recycle lot—it was to haul away more street sweeper debris. It will take a few more loads to get rid of the pile.
- There have been four sewer and three water digs in the past ten days, not counting part of a day spent raising a man hole. At least two more sewer digs (both catch basins) are waiting to be scheduled.

Mayor Headley commended Miller for his work in keeping the employees and volunteers accident and injury free. Miller will be presented with an award next meeting.

Mayor Headley and Ron Beverly each thanked Tony Nighswander for their recent commitment for expansion and Jerry Hayes for helping get things set up and organized. Mayor Headley praised the importance of all business in the community. Mr. Nighswander replied that it was Mike Headley that planted the seed years ago when Headley suggested he consider taking over the business owned by Jim Andrews when it was located in the business district. Tony reported that he is planning to have the training center up and running in the fall.

Miscellaneous:

Ordinance 2015-05 authorizing the Mayor to submit an annexation petition to the Defiance County Commissioners for the real estate to be used for the extension of Industrial Drive was read by caption only for the first reading. Pocratsky moved to suspend the rules. Jones second. All voted yes. Ordinance 2015-05 was read by caption only for the second and third reading. Hart moved to approve. Beverly seconded. All voted yes.

Essex stated he had the Annexation Petition with him for the Mayor to sign tonight. He will then take it to Defiance to get filed. He stated the surveys and everything we need were gotten last week.

Ordinance 2015-06 authorizing the Mayor to enter into a Land Incentive Agreement with A&P Tool, Inc. d/b/a APT Manufacturing Solutions and SW Partnership, LLC was read by caption only for the first reading. Jones moved to suspend the rules. Barth seconded. All voted yes. Ordinance 2015-06 was read by caption only for the second and third readings. Hart, Jones, Haver, Barth & Beverly voted yes. Pocratsky abstained.

Ordinance 2015-07 to enter into a written Job Creation Income Tax Credit Agreement with A&P Tool, Inc. d/b/a APT Manufacturing Solutions was read by caption only for the first reading. Beverly moved to suspend the rules. Hart seconded. All voted yes. Ordinance 2015-07 was read by caption only for the second and third readings. Barth moved to approve. Haver seconded. Hart, Jones, Haver, Barth & Beverly voted yes. Pocratsky abstained.

Resolution 2015-05 authorizes the Revolving Loan Fund Committee to enter into an agreement with A & P Tool, Inc and NW Partnership, LLC. The loan will be in the amount of \$200,000 for seven years at 3% interest per annum. The note shall be guaranteed by the personal guarantees of all principals and owners of both entities. Resolution 2015-05 was read by caption only for the first reading. Beverly moved to suspend the rules. Hart seconded. All voted yes. Resolution 2015-05 was read by caption only for the second and third readings. Jones moved to approve. Barth seconded. Hart, Jones, Haver, Barth & Beverly voted yes. Pocratsky abstained.

Resolution 2015-06 consenting to the execution of an agreement between the Board of County Commissioners, NW Partnership and A & P Tool, Inc. d/b/a APT Manufacturing Solutions consenting to the execution of an Enterprise Zone Agreement between them was read by caption only for the first reading. Jones moved to suspend the rules. Pocratsky seconded. All voted yes. Resolution 2015-06 was read by caption only for the second and third readings. Hart moved to approve. Barth seconded. Hart, Jones, Haver, Barth & Beverly voted yes. Pocratsky abstained.

A Proclamation to allow golf carts to be used during the Northwest Ohio Volunteer Fireman's Convention was read. Everyone seemed agreeable.

Police/Fire/EMS: The April EMS Report was in council packets. Fire Chief Scott Cramer asked permission to loan some of our equipment to the Edon Fire Department since their building burned down during the night. The 501 mini-pumper, jaws and hoses were mentioned. Essex suggested we have them sign a Waiver to hold us harmless if something happens. Pocratsky moved to loan equipment to Edon. Hart seconded. All voted yes. Essex stated he would bring a liability waiver.

Clerk/Treasurer’s Report: Collins shared the MTD/YTD Cash Report and Income Tax Report. Collins asked council to return the part-time Utility Clerk’s position full time. Haver moved to approve. Beverly seconded. All voted yes.

Collins asked council to request an Annual Audit of 2015 records to insure accurate reporting in all departments since we have new personnel and may possibly be looking at the end of Collins career as the Clerk/Treasurer. Collins would like to ensure that her record keeping is in order in case a new person takes her place. We would then return to the two year cycle unless some large amount of grant monies or loans were secured that would require an Annual Audit. Hart moved to approve. Barth seconded. All voted yes.

Mediacom sent a letter saying they are launching Xtreme, a new powerful integrated platform of services.

Mayor’s Report - Mayor Headley thanked everyone that came tonight along with the Village Employees and all the residents that make an effort to help keep Hicksville clean. He stressed that everyone should step up and show their community pride.

Village-wide garage sales will take place on June 19 & 20 during the Fireman’s Convention.

The April Mayor’s Court Report was in the council packets.

Haver moved to adjourn. Barth seconded. All voted yes.

Mayor

Clerk/Treasurer