

Minutes of Regular Council

October 20, 2008, at 7:00 p.m.

The meeting was called to order by Mayor Haver.

The Pledge of Allegiance was repeated by all present. Present were: Mayor, Larry Haver; Council members, Mick Pocratsky, Bruce Hart, Ron Jones and Ed Foster; Solicitor, Troy Essex; Administrator, Kent Miller; and Clerk/Treasurer, Diane Collins. Ron Beverly and Amy Haver were absent,

Foster moved to approve the October 6 minutes. Pocratsky seconded. All voted yes.

Foster moved to pay the bills. Pocratsky seconded. Jones abstained. Foster, Pocratsky & Hart voted yes.

Candidate for County Recorder, Cecelia Parsons, introduced herself to council.

Finance Committee: Jones reported the committee will meet on October 27 at 6 p.m. to go over the budget.

Water/Sewer/Street/Refuse: Pocratsky and committee hope to meet early in November

HIXTV: Foster reported the committee met on October 11. Minutes were passed out along with a franchise statement and a letter notifying the Village of rate changes. Mediacom will not participate in the survey in any way. The board decided to send it out anyway. Residents returning the survey will have their names submitted in a drawing for Chamber gift certificates. Foster explained a letter from Mediacom about high definition channels. The new regional manager told Foster Mediacom is putting up an antenna for the Toledo channels. When high definition comes it will be useless. They are working on the move to the new school. Joe Graves was present and got introduced as the new station manager effective Jan. 1 when Bill retires.

Personnel Committee: Foster reported the committee met October 15. The committee recommended freezing wages for next year. After some discussion it was agreed to bring legislation to the next meeting increasing wages by 2 % and let it be known that the employees share of the medical insurance premium will go up to 12 ½ % in 2009 and up to 15% in 2010. The committee recommended paying Diane Collins a longevity bonus even though she is elected.

Park Board: September and October minutes were in the packets. Essex again explained that the Village could accept closed bids for the bleachers. If we are offered less than \$1,000 we have established their value is under \$1,000 and can sell them without an ordinance.

Administrator's Report: Kent Miller reported the following:

- Crews are doing leaves.
- Asplundh has started their tree work for AEP. We'll fix our easement yards next spring as there won't be time this fall to get the spots settled, worked up, seeded, and strawed before the season for growing is over. Asplundh is to remove the stumps and level out to get through the winter.
- The Village will be working on Tuesday, November 11. Trash pick up will be normal that week.
- A Property Valuation Service offer was in the packets. Council did not want to do it at this time.
- Due to some easement issues, the planned water main loop for the Clearview-N. Main area will not be done this year. It could be done this year. I'm now hoping the project can move forward in 2010.
- The return slip from Verizon for the certified letter sent on 26 September was returned and needs to be forwarded to the Norwalk address.
- Miller is having surgery October 21.
- The proposed sidewalk grant is supposed to be completed by Nov. 3. Council wants more information.

Miscellaneous:

Ordinance 2008-06 to amend the Annual Appropriations Ordinance was read by caption only for the third reading. Pocratsky moved to approve. Jones seconded. All voted yes.

Ordinance 2008-09 to establish a Job Creation Tax Incentive was read by caption only for the first reading. Essex will make a correction.

Resolution 2008-12 to purchase an ambulance was read by caption only for the first reading.

Resolution 2008-13 paying longevity pay to the Clerk/Treasurer was read by caption only for the first reading.

Clerk's Report: Collins presented council with a written Identity Theft Prevention Program which is required to be in place by November 1 due to a Federal Mandate. After discussion Hart moved to approve the written plan and updated utility account policy, fax cover sheet, commercial and residential utility application and the transfer forms. Jones seconded. All voted yes. Collins explained that the utility bills can no longer be mailed with the name and account number on them. Bar coding or stuffing in an envelope were two options discussed. Costs are being gathered.

A Rental Property Utility Agreement was written by Cheryl Smith. Each landlord will be asked to sign it if they want the utilities left on between tenants and waive the administrative fees. Hart moved to approve. Pocratsky seconded. All voted yes.

Stan Yoder sent a letter to council explaining what he has done with the failed PEC Biofuel revolving loan account.

A Confidentiality Agreement was brought before council. Its purpose is related to the HIPAA requirements. Troy will look it over before recommending it.

Police Report: No report was given.

Fire Department: Chief Elwood stated all the FEMA grant equipment is received. Jones asked Bill to get the NIMS training information to him.

EMS Department: Acting Chief Wendy Goeltzenleucter reported there are ten people starting the basic class tonight.

Hart moved to go into executive session to discuss personnel. Foster seconded. All voted yes.

Hart moved to return to regular session. Jones seconded. All voted yes.

Mayor's Report: Mayor Haver reported Trick or Treating is Nov. 1 along with the Fire Dept. carnival and a parade beginning at the Huber around 4:00.

Foster reported that the Mayor and he went to a Water & Sewer educational workshop on unfunded mandates. He said we should support HB. 3443 and a companion bill HB 3401

A motion was made and seconded to adjourn.

MAYOR

CLERK