

VILLAGE OF HICKSVILLE
REGULAR COUNCIL MINUTES

Monday, April 16th, 2018, at 6:00 p.m.

The meeting was called to order by Mayor Diane Collins, followed by the invocation.

The Pledge of Allegiance was recited by all present.

Roll Call was read with the following persons in attendance: Mayor Diane Collins; Council Members Mike Barth, Eric Bassett, Ron Jones, Ron Beverly; Shelia Baker and Larry Ridgway; Administrator Jim Brown; Fiscal Officer Cheryl Smith; and Solicitor Troy Essex.

Minutes from the April 2nd Regular Council Meeting were presented. Eric Bassett made a motion to accept, seconded by Larry Ridgway. All voted yes.

A list of bills was presented. Ron Beverly asked if the Borderline Construction contract was corrected. James Brown said it was. Eric Bassett then made a motion to approve the bills, seconded by Shelia Baker. Baker, Bassett, Beverly, Ridgway and Jones voted yes. Barth abstained.

Taylor Klepper was introduced by the Mayor. He is the newest member of the Planning Commission.

There was a **Notice of Public Hearing** presented by Mike Bailey, Building Inspector. The Planning Commission will meet May 3rd to consider a lot split application. The meeting will be in the Zoning Office at 5 pm.

Boards & Commissions:

- The **HIX TV Board** met March 10th. Minutes were in the packets.

Council Committees:

- The **Street/Light/Property/Sidewalk Committee** met March 1st - minutes were in the packets. Beverly and Baker reported discussions they have had concerning handicap designated parking in the downtown area, specifically near the Methodist Church. Nothing was officially put before council.
- The **Water/Sewer/Refuse Committee** met April 2nd - minutes were in the packets.
- *Mike Bailey met with Werlor representatives April 12th to discuss the trash collection process so far. Both sides are satisfied at this point.*
- *Roberta Streiffert from RCAP has been invited to the next council meeting to answer any questions council may have about Asset Management and GIS Mapping.*
- *The request for a vac truck for the Sewer Department was discussed. If it is purchased from State Purchasing, no bids will be needed. If it is a private sale it will need to be advertised for sealed bids.*
- *The **Police/Fire/EMS Committee** met before tonight's council meeting. Minutes will be presented later. The discussion involved using a bar code system from Moore Medical to keep EMS supplies inventoried and dated properly. The Chief would like to write off old uncollectable debt. The mayor would like a list of accounts presented to council. Smith reminded the mayor that the names would be redacted due to HIPAA privacy restrictions. It was decided to present the list itemized by date and reason. Chief Silcott will bring a list to the next meeting.*
- *The Ladder Truck 501 is out of commission. Transmission repairs will be about \$6,000.00. Ron Jones made a motion to approve, seconded by Mike Barth. Ridgway, Baker, Beverly and Bassett voted no. Jones and Barth voted yes.*
- *The Police Department wants to remove the 911 call box from the front of the building. Essex said there should be no liability attached if this is done. The box has not worked for some time and would be costly to repair.*

NOTE: All meeting minutes are available in their entirety in the Fiscal Officer's office at 111 South Main Street, Hicksville or by email request to hixcs@defnet.com.

Administrator's Report:

- A written report was in the packet.

Additional funds request of almost \$14,000.00 from Underground Utilities for the Clearview Project was discussed. Ron Beverly made a motion to approve (1) no additional funds (2) invoiced amount due to contractor negligence must be paid, and (3) no retainage will be released until project is completed. Ron Jones seconded the motion. All voted yes. Brown said EMH&T has already written a letter to Underground Utilities stating the Village will not approve any additional funds.

Andrew Gall from the Ohio EPA will be in the village on the 19th to inspect the Defiance Avenue Lift Station and the area of the proposed Chicago Avenue sewer separation. The amendment to the permit has not been approved yet to move this project from Phase I to Phase II.

There was a main break at Defiance Avenue near Charlie's due to SMTA excavation. They will be sent a bill for the cost to repair.

<i>Complete report available from the Administrator at viladmin@defnet.com.</i>
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Solicitor's Report:

Third reading of **Ordinance 2018-02** by caption only to adopt 925.09 setting rules for future use of village utilities by anyone outside the village limits. Larry Ridgway made a motion to approve, seconded by Mike Barth. All voted yes.

Third reading of **Ordinance 2018-03** by caption only to adopt 903.02 permit amount for curb/road cuts. Eric Bassett made a motion to approve, seconded by Larry Ridgway. All voted yes.

Second reading of **Ordinance 2018-04** by caption only authorizing the Fiscal Officer to transfer funds from the General Fund to Capital Projects and Police Pension.

First reading of **Resolution 2018-03** by caption only authorizing and ratifying the execution by the Village Administrator of an offer to purchase vacant land on West Arthur Street and declaring an emergency. Ron Jones made a motion to suspend the rules, seconded by Mike Barth. All voted yes. Second and Third readings of **Resolution 2018-03** by caption only. Ron Beverly made a motion to approve, seconded by Eric Bassett. All votes yes.

Discussion by council whether to leave the land in one parcel or make it into three (3) resulted in a vote. Ron Beverly made a motion to keep the parcel as single unit legal description, seconded by Eric Bassett. All voted yes.

Essex is working on updating the Refuse Ordinance, the contract with the Village of Sherwood to collect their income tax, and legislation for the Fire Department to convert old turn-out gear into specialty items. He will need specifics from Chief Cramer for the legislation. The mayor reminded Essex there is a deadline for the Sherwood contract.

If the Village provides a truck for use by the Beautification Committee, it can be insured if council approves naming committee members "authorized volunteers." Legislation can be brought before council for a vote when a truck is found.

Department Heads:

Police Chief Kirk Stickney handed out his March Activity Report. He announced part-time officer Mike Cropcho has resigned. He would like to have the mayor present Chris Taylor as a replacement. Taylor was with the Sheriff's Department from 2012-2017. The mayor recommended Taylor pending a good physical, drug screen and background check. Ron Beverly made a motion to approve the mayor's recommendation, seconded by Eric Bassett. All voted yes.

The department is having software training and will go live in May. Now that the weather is nicer, junk vehicles will be marked to be removed.

Fire Chief Scott Cramer reminded residents the the Ladies Auxiliary "Ladies Day Out" will be the 28th from 9 am until 2 pm.

EMS Chief Bruce Silcott reported that so far this year the EMS has had 150 runs. His immediate plan for the Squad is visibility in the community. They will be seen

at the Senior Center, School, and at the Park for ballgames. Hopefully this will increase recruitment of new volunteers. They are also available to take vital signs daily at the Fire Hall.

Park Director Val Shull was asked about signage at the park.

Fiscal Officer Report:

MTD/YTD Cash Report
March Mayor’s Court Report
March Police Department Collections Report
Smith asked council to approve the Health Fair at the Community Memorial Hospital for all employees. Ron Beverly made a motion to approve the expense, seconded by Mike Barth. All votes yes.

Mayor’s Report:

The mayor reported she had a meeting with Rick Rostofer from SMTA. The installation should be winding up and residents can begin receiving service. Mark Center is up and running.

Taylor Klepper reported the clean-up at the park will be May 12th. All residents are invited to come out and help. You can sign up online. If you can’t come out, free will donations are gladly accepted.

Eric Bassett made a motion to adjourn, seconded by Larry Ridgway. All voted yes. Meeting adjourned at 7:35 pm.

Mayor Fiscal Officer