

VILLAGE OF HICKSVILLE
REGULAR COUNCIL MINUTES
and Annual Joint Meeting with the Hicksville Township Trustees

Monday, May 7th, 2018, at 6:00 p.m.

The meeting was called to order by Mayor Diane Collins, followed by the invocation.

The Pledge of Allegiance was recited by all present.

Roll Call was read with the following persons in attendance: Mayor Diane Collins; Council Members Mike Barth, Eric Bassett, Ron Jones, Ron Beverly; Shelia Baker and Larry Ridgway; Administrator Jim Brown; Fiscal Officer Cheryl Smith; and Solicitor Troy Essex.

Township Trustee Roll Call was read with the following persons in attendance: Greg Collins, Zane Zeedyk and Josh Metz.

Beverly made a motion to approve the amended Agenda, seconded by Ridgway. All voted yes.

The Cemetery Board will remain as follows: Township Trustee Zane Zeedyk; Clerk Cheryl Miller; Member-at-large Don Brown; and Council Rep Shelia Baker. Ridgway made a motion to approve, seconded by Mike Barth. 6 votes yes from Council members, 3 votes yes from Township Trustees.

Zeedyk reported that the small flags will be set this week and the large flag poles will go up around the 18th. There are still some sponsorships available for \$25.00 each.

Ridgway made a motion to adjourn the Joint Meeting, seconded by Eric Bassett. All voted yes.

Minutes from the April 16th Regular Council Meeting were presented. Eric Bassett made a motion to accept, seconded by Mike Barth. All voted yes.

A list of bills was presented. Ron Jones made a motion to approve the bills, seconded by Mike Barth. All voted yes.

There was a **Notice of Public Hearing** presented by Mike Bailey, Building Inspector. The Planning Commission will meet May 10th to consider a lot split application. The meeting will be in the Zoning Office at 6 pm.

Boards & Commissions:

- The **Park Board** met April 18th and minutes were in the packets. Rick Belton, Park Board President asked council to approve 3 new lifeguards pending good physicals, drug screens and certifications. They are Sari Contreras, Shelby North and Boston Hootman. The mayor made the recommendation. Mike Barth made a motion to accept the mayor's recommendation, seconded by Eric Bassett. All voted yes. He also reported the new restrooms should be finished in about 2 weeks, ball season begins in a week, and the pool house has been painted by mission group. The mayor thanked the people who made repairs to the fence.
- The **Cemetery Board** met April 24th. Minutes were in the packets. Baker reported the Board would like to put more stone in the driveways and install a stone footer at the Unknown Soldier monument.
- The **HIX TV Board** met April 4th. Minutes were in the packets. Bill Murphy reported the station is up and running again, but not quite 100% yet.
- The **Planning Commission** met May 3rd. Minutes were in the packets. They approved the lot split application submitted by the Hicksville School for 200 West Arthur Street.

Council Committees:

- The **Police/Fire/EMS Committee** met April 16th. Minutes were in the packets. Committee Chairman Bassett noted that the committee met tonight as well. Those minutes will be presented later. The discussion involved the EMS writing off uncollectible bills, a possible Paramedic program and applying for grants.

Fire Chief Cramer read a letter to council regarding their decision at the last meeting to refuse to approve the repairs needed to the ladder truck. He also listed numerous towns, cities & villages around the area that have a ladder truck in their fleet. He doesn't think it is an unnecessary vehicle to own. (The entire transcript is available at the end of these minutes.)

Council discussed the subject again. The mayor acknowledged the Fire Department works with an aging fleet. She commended the entire department for their dedication to keeping everything running to the best of their ability. Barth stated he thought at the time it was a good opportunity to purchase the truck. He would like to revisit the issue of repairing it. Jones added that the volunteer firefighters who give their time to the department should be proud of it. He feels the cost of the repair is worth it. Bassett said he has a different opinion when he has more information. If not, he will always err on the side of caution when making a decision. Baker and Beverly continued to resist the idea of making the repairs. Ridgway asked if the truck was ready to go otherwise. Cramer said it was and the firemen have been training on it. Josh Metz said it has one thing going for it being an older model. The components are mechanical, not computerized. Barth made a motion to approve the repairs, seconded by Jones. Ridgway, Barth, Jones and Bassett voted yes. Beverly and Baker voted no.

- The **Street/Light/Property/Sidewalk Committee** met April 24th - minutes were in the packets. Beverly and Baker continued the discussion they have had concerning handicap designated parking in the downtown area, specifically near the Methodist Church. Nothing was officially put before council yet.
- The mayor asked this committee to look at the Ordinance concerning Golf Carts. It should either give a waiver to Village Golf Carts, or all will need to be brought up to code. It was decided they should be treated the same as any resident and made compliant. Administrator James Brown was asked to do so. He said it might cost about \$400.00 each.

<i>NOTE: All committee meeting minutes are available in their entirety in the Fiscal Officer's office at 111 South Main Street, Hicksville or by email request to hixcs@defnet.com.</i>
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Roberta Streiffert from RCAP was on hand to speak the Council about the upcoming Asset Management Program and GIS Mapping. This program is EPA mandated, and has a deadline of October 2018. Administrator James Brown has a checklist of documents to be gathered. The Village will need to enter a contract with RCAP if they decide to use them through the process. The approximate cost will be \$65,000.00 if the village wants everything RCAP is offering. The GIS mapping is not mandatory, but it is helpful to do it at the same time. It can be expanded as things change. RCAP offers a co-op program for an annual fee of \$5,200.00. They continue to keep all the data current and up-to-date. They would schedule maintenance, handle customer complaints, work orders, inventory, service goals, reporting, training and implementation. They would serve as liaison between the village and EPA. Roberta said RCAP will lend the village GPS units to locate pits. When finished with implementation, the village could layer maps of different utility services. If the village does not join the co-op it will be required to be licensed. Troy Essex was given notice to prepare legislation to enter a contract with RCAP. Council can then vote to accept the terms offered by RCAP.

Administrator's Report:

- A written report was in the packet.
- Brown reported two very large rotten trees were recently cut down at the corner of Spencerville and Arthur. The work was done by the landlord.
- Baker and Beverly want to review the contents of the letters Mike Bailey has sent to residents about their sidewalk cracks. Some residents complain that they got a letter about "watching" cracks and they are not sure what that means. The mayor said she has talked to Bailey about the sidewalk issue. Brown is to clarify the contents of the letters.
- Brown wants shutoffs on Friday stopped beginning May 31st.
- The purchase of the vac truck was discussed earlier at the Finance Committee meeting. It is recommended the village purchase the truck they need without committing to a loan. It will be purchased from Best Equipment (State Purchasing) for \$327,291.41. Eric Bassett made a motion to approve the purchase, seconded by Larry Ridgway. All voted yes.
- The Administrator asked for an Executive Session later to discuss personnel issues.

<i>Complete report available from the Administrator at viladmin@defnet.com.</i>

Solicitor's Report:

Third reading of **Ordinance 2018-04** by caption only authorizing the Fiscal Officer to transfer funds from the General Fund to Capital Projects and Police Pension. Mike Barth made a motion to approve, seconded by Eric Bassett. All voted yes.
First reading of **Ordinance 2018-05** by caption only amending Chapter 951 (Refuse Ordinance).

First reading of **Resolution 2018-04** by caption only authorizing the Fire Chief to dispose of property no longer needed, obsolete, or unfit for use.

Essex reported he has a draft of the contract with the Village of Sherwood to collect their income tax. The mayor reminded Essex there is a deadline for the Sherwood contract. They have to give notice to RITA that they are changing.

He also has a draft of legislation for a Beautification Committee truck when it is purchased.

Essex will work on legislation for the Asset Management Program with Roberta Streiffert from RCAP.

Essex will handle the threat of litigation from Underground Utilities concerning the Clearview/ Haver project. The mayor requested a copy of all correspondence.

Essex asked for an Executive Session later to discuss possible litigation.

Department Heads:

Police Chief Kirk Stickney handed out his April Activity Report. He reported the officers will begin working on citing owners of junk vehicles around town. He will be getting quotes to replace the HVAC units on the roof and in the back garage, possibly with a single unit.

Christopher Taylor was sworn in by the mayor to become a part-time police officer with the village.

Fire Chief Scott Cramer reminded residents the Ladies Auxiliary May 12th Reverse Drawing.

EMS Chief Bruce Silcott reported that in April the EMS has had 50 runs. He brought a breakdown of numbers council requested and asked them to approve writing off any uncollectible bills. Ron Beverly made a motion to approve the request, seconded by Eric Bassett. All voted yes.

Park Director Val Shull was absent.

Fiscal Officer Report:

MTD/YTD Cash Report
April Income Tax Collections
April Utility Collections
April Mayor's Court Report
Revolving Loan Fund Report
1st Quarter Mediacom Report

Mayor's Report:

- The mayor asked the Street/Light/Property/Sidewalk Committee to look at the Rotary Pavilion building. The interior (cabinets, etc.) are looking shabby and some of the drawers fall out if you pull on them.
- The Ordinance Committee should look into banning small cell in the right-of-way.
- June 1 and 2 the Village Wide garage sales will be held - at personal residences or set up at the park. If you want to participate, contact Kari Wann.
- June 3rd will be the commencement at the high school.
- May 29th representatives from ODOT will be here to meet with the mayor and school officials concerning traffic congestion issues at 2 and 49.
- May 18th will have "Lunch on the Road" with the Commissioners from 11:30 to 1. Contact the mayor if you want to attend.
- Be sure to come to the Johnson Memorial Library Open House.

Tom Sholl, from the Cornerstone Church, came before council to ask if they would consider selling the church approximately 25 ft. so they can expand their drive/parking area. Council

was receptive. They asked him to return when he had a more definite idea of what the purchase would entail.

At 7:35 Ron Beverly made a motion to go to Executive Session to discuss possible litigation, a personnel issue, and a question about economic development. Eric Bassett seconded the motion. All voted yes.

Council returned to regular session at 8:45 pm.

Eric Bassett made a motion to adjourn, seconded by Larry Ridgway. All voted yes. Meeting adjourned at 8:50 pm.

Mayor

Fiscal Officer