

VILLAGE OF HICKSVILLE
REGULAR COUNCIL MINUTES

Monday, July 2nd, 2018, at 6:00 p.m.

The meeting was called to order by Mayor Diane Collins, followed by the invocation.

The Pledge of Allegiance was recited by all present.

Roll Call was read with the following persons in attendance: Mayor Diane Collins; Council Members Mike Barth, Eric Bassett, Ron Jones, Shelia Baker, Ron Beverly and Larry Ridgway; Fiscal Officer Cheryl Smith; and Solicitor Troy Essex.

Ron Beverly made a motion to amend the agenda to include Ordinance 2018-10, seconded by Eric Bassett. All voted yes.

Minutes from the June 18th Regular Council Meeting were presented. Eric Bassett made a motion to accept, seconded by Larry Ridgway. All voted yes.

Minutes from the June 25th Special Council Meeting were presented. Ron Jones made a motion to accept, seconded by Shelia Baker. All voted yes.

A list of bills was presented. Beverly asked the Park Director Val Shull about the charge for shelves in the new restroom for \$500.00. She explained they were adjustable and will also hold the camera system. He also asked about the charge for Vernon Nagel Inc. for a repair on N. Main St. which turned out to be full of leaves. He asked once again about the monthly charge of \$900.00 for flow metering. This is EPA mandated for the foreseeable future. Ron Beverly then made a motion to approve the bills, seconded by Eric Bassett. All voted yes.

Lee Rausch from Poggemeyer Design Group was present to update council on the current projects going on. The CDBG Paving Project on Cornelia and Arthur is slated to begin July 16th. The OPWC Chicago Avenue Waterline Project should ready to bid by July 23rd with construction between September and December. The necessary information from the Village for the Water Tower design was received June 29th. The LTCP Phase I amendment will be submitted to the EPA on July 3rd.

A Notice of Public Hearing was presented. It will be held in the Zoning Office at 108 N. Main Street July 12th at 6 pm. It is for a lot split application for 370 Chicago Avenue.

Boards & Commissions:

The Beautification Committee met June 18th. Minutes were submitted tonight.

The Planning Commission met June 21st. Minutes were included in the packets.

The Nuisance Committee met but had no minutes submitted yet.

The Revolving Loan Committee met June 28th. They recommend loaning \$20,000.00 to Lisa Laker Designs LLC, for 5 years at 3.5%. Essex will bring legislation to the next meeting for council to vote.

Council Committees:

The Personnel Committee met June 20th and June 22nd. Minutes were in council packets. The subject matter was brought before full Council at the June 25th Special Council Meeting. A request to make Gary Shull's position salary was not approved. He will remain hourly and unavoidable overtime is approved.

The Ordinance Committee met June 21st. Minutes were in the packets. 4 items were discussed. Mandatory house numbers and changes to the bicycle license statute were not recommended. Prohibiting sound amplification in vehicles and no mowing grass clippings into the street were recommended.

The Water/Sewer/Refuse Committee met June 25th and submitted minutes tonight.

<i>NOTE: All committee meeting minutes are available in their entirety in the Fiscal Officer's office at 111 South Main Street, Hicksville or by email request to hixcs@defnet.com.</i>

Administrator's Report:

Former Administrator Kent Miller has volunteered his time to keep up with projects and mail. He had given council an update by email.

Solicitor's Report:

Second reading of **Resolution 2018-09** by caption only authorizing the Village Administrator to sell property no longer needed for public use pursuant to R.C. 721.15

First reading of **Ordinance 2018-10** by caption only authorizing the mayor to enter a contract with RCAP for GIS mapping and declaring an emergency. Ron Beverly made a motion to suspend the rules, seconded by Eric Bassett. All voted yes. Second and final reading of Ordinance 2018-10 by caption only. Eric Bassett made a motion to approve, seconded by Larry Ridgway. All voted yes.

A motion to accept the contract between the Village of Hicksville and RCAP for the Asset Management Program for \$20,000.00 was made by Ron Beverly, seconded by Larry Ridgway. All voted yes.

Department Heads:

***Police Chief Kirk Stickney** asked council if they had any questions about his contract to purchase body cams for his officers. The mayor and some council members were not in favor of this purchase. Stickney had gone to the Finance Committee last year and asked for this item to be included in his 2018 budget. It was approved at that time. Bassett recommended the Police/Fire/EMS Committee be informed before a request goes to Finance in the future.*

***Fire Chief Scott Cramer** had no report.*

***EMS Chief Bruce Silcott** brought Kelly Foor's name to council for approval to begin the Basic EMT class. The mayor made the recommendation pending a good physical, drug screen and background check. She asked if these needed to be done before Foor passes the class. Smith said the school requires it. Ron Beverly made a motion to accept the mayor's recommendation, seconded by Ron Jones. All voted yes. Silcott then presented numbers to council for write-offs. Ron Jones made a motion to approve, seconded by Mike Barth. All voted yes. Drew Wort has passed the Advanced EMT class and is awaiting his certification to be official. There have been 38 runs in June.*

***Park Director Val Shull** was present. She asked council to approve donating the old fencing to the Horseshoe Club at the Fairgrounds. Gary Shull will get the measurements to Troy Essex so he can write the legislation.*

Fiscal Officer Report: the following reports were in the packets:

MTD/YTD Cash Report

Monthly Reconciliation Report

June Revolving Loan Fund Report

June Income Tax Report

June Utility Collections Report

June Mayor's Court Report

Personnel Manual sections to be updated

Ohio Division of Liquor Control Notice

OML Notice updating members of proposed legislation which would preempt local water delivery practices

Letter from the Huber Opera House to Council

Water Report was submitted by Water Superintendent Jessi Elson

A request was made to purchase the additional items needed for the new Sewer Vac Truck.

Council had previously approved a new truck, with anything necessary to run it included.

This was not done at the time of purchase.

Mayor's Report:

Mayor Collins announced that the Utility Department now offers "E-Bills". Instructions and Consent Forms are available in the Utility Office or on the Website.

At 7:45 Ron Beverly asked for an Executive Session to discuss personnel issues, seconded by Eric Bassett. All voted yes.

Council returned to regular session at 8:20 pm.

The mayor recommended hiring Kent Miller as Interim Administrator until a permanent one can be appointed. Larry Ridgway made a motion to accept the mayor's recommendation, seconded by Mike Barth. All voted yes.

Eric Bassett made a motion to adjourn, seconded by Larry Ridgway. All voted yes. Meeting adjourned at 8:25 pm.

Mayor

Fiscal Officer