

VILLAGE OF HICKSVILLE
REGULAR COUNCIL MINUTES
Monday, May 20th, 2019 at 6:00 p.m.

The meeting was called to order by Mayor Diane Collins. Councilman Barth gave the invocation. The Pledge of Allegiance was recited by all present.

Roll Call was read with the following persons in attendance: Mayor Diane Collins; Council Members Shelia Baker, Mike Barth, Eric Bassett, Larry Ridgway and Ron Beverly; Administrator Kent Miller; Fiscal Officer Cheryl Smith and Solicitor Troy Essex. Councilman Ron Jones came in later due to previous appointment.

Mike Barth made a motion to accept the amended agenda, seconded by Larry Ridgway. All voted yes.

Minutes from the May 6th Regular Council Meeting were presented. Ron Beverly made a motion to approve, second by Shelia Baker. All voted yes.

The list of bills to be paid was presented. Ron Beverly made a motion to approve, seconded by Larry Ridgway. All voted yes.

Boards & Commissions:

The **Beautification Committee** met May 6th. Minutes were in the packets. Kelsey Klepper will coordinate this years Farmers Market. The first day is June 4th.

The **Revolving Loan Committee** met May 7th. Minutes were in the packets. The committee approved a loan offer for \$150,000.00, 7 years at 3.5% to Stoett Industries' newest subsidiary that will manufacture flood containment panels. Essex will bring legislation when the details are finalized.

The **Park Board** met April 17th and minutes were included in the packets. Day in the Park plans are being finalized. Several councilmen voiced concerns about the high cost of replacing bulbs at the ball diamonds. They also asked about the possibility of changing to LEDs. Eric Bassett will contact Val Shull with his contact at AEP. There may be an AEP program that could minimize the cost. The pool will open May 31st.

The **HIX TV Board** met May 11th and minutes were included in the packets. The station can use more volunteers. Station Manager Bill Murphy also asked for summer programming suggestions.

Council Committees:

Ron Beverly reported he has completed a course online through RCAP. The course was Asset Management Awareness. He received a Certificate of Completion with 100% proficiency.

The **Police/Fire Committee** met prior to tonight's meeting. Minutes will be in the next packet. Bassett did report the committee has completed their evaluation and ask council to approve Chief Denning's probation period ended. The mayor recommended Chief Denning be removed from probation. Beverly made a motion to approve her recommendation, seconded by Ridgway. All voted yes.

Ron Beverly asked for a meeting of the Ordinance Committee. He wants to discuss amending the grass ordinance to include penalizing mowing grass clippings into the street. He read an ordinance from Sebring as an example.

<i>NOTE: All committee meeting minutes are available in their entirety in the Fiscal Officer's office at 111 South Main Street, Hicksville or by email request to hixcs@defnet.com.</i>
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Administrator's Report: Miller submitted a report to council

- I will be in Archbold part of Tuesday May 21 for the monthly Black Swamp Safety Council meeting and in Defiance on Tuesday, May 28 for a CDBG meeting.
- Troy and Jimmy will be flushing hydrants this week starting at 11:00 p.m. Wednesday night and going into Thursday morning and again Thursday night (same start time) into Friday morning.
- The water and street employees will have a free training class in town on Monday the 20th. The rep coming will be doing a presentation on fire hydrant installation, repair, operation, etc. and the license holders will gain a contact hour towards their continuing education.
- The mosquito machine and one employee will be going to Toledo on Tuesday, May 21, for the yearly inspection.
- Bryan Excavating will be in to dig the Rock/W. High intersection near the railroad overpass to repair a water leak.

Our employees will provide traffic control and the plan is to wait until school is out to do the work.

- A main break on E. Smith was repaired a couple weeks ago. Bryan Excavating will do some work in the 100 block of E. Smith when in town.
- The vac truck has been out quite a bit. Both the sewer and street dept employees have been cutting roots and jetting along with doing camera work. The street and sewer depts will be replacing a section of sewer main on Hicks St. shortly as the pipe is crumbling in one stretch. In the past few weeks the street dept has also raised several manholes, repaired one manhole and one catch basin, plus replaced one catch basin.
- The street dept has been doing a lot of yard work; these include leftovers from digs late in 2018 plus ones from this year along with some snowplow related damage. Once all the stumps are ground, they will have to do those yards, too. When the digs and yard work are done, they will get started on parking stalls, handicap spots, and cross walk painting. They have also been doing a lot of odd jobs along with assisting other non-utility departments (beautification, city hall and park). I get a sheet every Monday morning showing what was done for the previous week; if anyone wants to see them, let me know.
- Paving work on the section of Meuse Argonne between N. Main and Elm St. is planned to start during the week of May 28. This is the carry-over project from our CDBG paving of 2018. With the IDOT detour in place, this section is busier than ever. If possible, drivers may want to take a different route for a few days. I am also awaiting schedules for spot paving, crack sealing, spray patching and the Bunnell and Rock St re-paving.
- Poggemeyer reps were in last week for an update on the lift station study to amend our Long-Term Control Plan. They feel enough data has been gathered to submit to OEPA for review. The Ogen St. lift station does not need a force main to go all the way to the sewer plant as our current plan requires. The Defiance Ave. station has two options of getting flow to a box sewer running down Oak St. versus running a force main all the way to the plant. I will be very surprised if the request to amend is denied, as the box involved has more than enough capacity to handle the flow from the lift station. One positive with all the heavy rains of the past few weeks is they got very good flow data from the meters installed on this project. There have been no new developments on any of the other design-stage projects.
- Still on the two lift stations, Defiance Ave. needs a major rehab regardless of Phase 2 issues. Once the plan is given the ok by OEPA, I would be getting design work started in hopes of construction happening in 2020. I would also recommend doing the sewer related work at the same time and get a Phase 2 job off the books long before the deadline. This will also relieve Jeff and Austin of constantly pulling the pumps. For Ogen, we need to do some electrical upgrades and I would suggest doing this at the same time as Defiance Ave. Unless all of council wants involved, Jeff and I can discuss with the water-sewer committee sometime along with going over current and pending projects.
- Asset Management/GIS people from RCAP are to be in Monday the 20th to get back on our project. However, no completion date is known.

Solicitor's Report:

Second reading of **Ordinance 2019-03** by caption only authorizing the Fiscal Officer to transfer funds and declaring an emergency. Beverly made a motion to suspend the rules, seconded by Bassett. All voted yes. Final reading of Ordinance 2019-03 by caption only. Barth made a motion to approve, seconded by Ridgway. All voted yes.

First reading of **Ordinance 2019-05** by caption only reinstating and extending the Job Creation Tax Incentive Program established by the Village of Hicksville and declaring an emergency. Beverly made a motion to suspend the rules, seconded by Bassett. All voted yes. Second and final reading of Ordinance 2019-05 by caption only. Bassett made a motion to approve, seconded by Barth. All voted yes.

First reading of **Ordinance 2019-06** by caption only rezoning part of Lot 82 Auditor's Plat and part of Lot 176 Shoe Factory Addition and declaring an emergency. Beverly made a motion to suspend the rules, seconded by Bassett. All voted yes. Second and final reading of Ordinance 2019-06 by caption only. Barth made a motion to approve, seconded by Ridgway. All voted yes.

Final reading of **Resolution 2019-04** by caption only, authorizing the Mayor to submit an application to participate in the Ohio Public Works Commission State Capital improvement and/or Local Transportation Improvement Program(s) and to execute contracts as required. Barth made a motion to approve, seconded by Bassett. All voted yes.

Second reading of **Resolution 2019-05** by caption only directing the Defiance County Auditor to assess delinquent utility bills and declaring an emergency. Bassett made a motion to suspend the rules, seconded by Ridgway. All voted yes. Final reading of Resolution 2019-05 by caption only. Ridgway made a motion to approve, seconded by Bassett. All voted yes.

Department Heads:

Police: Chief Denning reported he has completed his 40-hour Chief's training. The MARCS radios have been installed in the cars. They are having issues with the portable radios.

Fire/EMS: Chief Cramer reported the First Responder class has started. Cramer also submitted a Department Update to council. It included a listing of assets and which would respond to certain situations.

Park Director: Val Shull reported the pool has been cleaned. The inspection will be tomorrow. The plan is to open Friday, May 31st.

Park Board liaison Mike Barth asked council to decide if they will allow a one-day suspension of the “no alcohol” rule at the park during Day in the Park. It would be for an assigned area and an assigned timeframe and is dependent upon getting the proper permits/licensing. Barth made a motion to approve the request, seconded by Ridgway. Bassett, Ridgway, Beverly, Jones and Barth voted yes. Baker voted no.

Essex reminded council how important it is to have the proper insurance paperwork from all vendors. These will need to be sent to the Village’s insurance underwriters to assess the risk, thus the cost to the Village to put on “Day in the Park”. Time is running out.

Essex asked for an Executive Session later to discuss land acquisition and possible litigation.

Fiscal Officer Report: The following reports were submitted:

- Fund Status
- April Police Department Collections
- Letter from American Tower
- State of Ohio Liquor Permit Notification
- Request for Council to look over changes to Personnel Manual so it can be voted on next meeting

Mayor’s Report:

- Farmers Market will again be held at the corner of Smith and N Main. The first day will be June 4th.
- During Hoptoberfest there will be a Scarecrow Contest – any resident or business will be eligible to participate.
- Village-Wide Garage Sales will be May 31st and June 1st. Vendors will be set up at the corner of Smith and N Main.
- The Mayor would like council to permit alcohol during the Summer Concert Series which takes place on the Huber Opera House patio. The area would be restricted and roped off. The time would be from 7 pm to 9 pm during the concert only. No open container would be allowed outside the area. Ridgway made a motion to approve the mayor’s request, seconded by Bassett. Barth, Jones, Bassett, Beverly and Ridgway voted yes. Baker voted no.

Rick Rostorfer from SMTA addressed council on the following topics:

1. Contractors will be in the area doing post-construction repairs (landscaping) for the next few weeks.
2. Day in the Park – he would like to use the WiFi from the school grandstand.
3. He would like a waiver of one year to replace his sidewalk. He will be completing the new parking lot at that time which will include the sidewalk. Baker made a motion to approve the waiver, seconded by Beverly. Baker, Bassett, Beverly, Jones and Barth voted yes. Ridgway abstained.
4. The lot between his business and Paul Yoder’s property is in limbo at this time with about \$7,000.00 in back taxes owed. He would like to know if the village could do anything to remedy the situation so it can be sold. He was told it would be up to the County Auditor as it is not owned by the village.

At 7:05 pm Beverly made a motion to go into Executive Session to discuss possible litigation and land acquisition, seconded by Bassett. All voted yes.

At 7:20 council returned to regular session.

Eric Bassett made a motion to adjourn, seconded by Larry Ridgway. All voted yes. Meeting adjourned at 7:25 pm

Mayor Fiscal Officer